



TERMS OF REFERENCE

Mission:

The Chairperson is a leader of regional cooperation who advocates for RAI commitments. He/she provides leadership and strategic support to the organization.

Role and responsibilities

He/she shall:

- **Represent** RAI and its Steering Group in relation with all international partners and **promote** the implementation of the RAI's strategic objectives
- **Foster** the dialogue with RAI stakeholders
- **Convene** once per year (or whenever necessary) the Steering Group Meetings and **chair** them
- **Issue** decisions taken by the Steering Group of the Initiative
- **Oversee** the enforcement of decisions taken by the Steering Group of the Initiative
- **Give strategic guidance** to the Secretariat in order to ensure the achievement of its mission and objectives;
- **Ensure** overall coordination and supervision of Secretariat on behalf of the Steering Group;
- **Chair** high-level regional events;
- **Promote** human rights based approach within the Organization.

Qualifications and competencies:

The Chairperson should be a prominent figure well known and accepted within the South East Europe and who shares vision and values of the organization.

The Chairperson shall:

- *Have citizenship of a Regional Anti-corruption Initiative member country.*
- *Have university degree in Law, Criminal Justice, Political Science, International Relations or related field.*
- *Have ten years of professional experience in law, law enforcement, legislative, judicial or related anti-corruption fields.*
- *Have good knowledge of political, social, economic and security landscape in*



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South East Europe.

- *Have previous experience on leadership positions.*
- *Have solid knowledge and working experience in the international multilateral arena and with national and international organizations involved in anti-corruption.*
- *Be experienced public speaker and advocate.*
- *Demonstrate integrity by modelling the universal and EU values and ethical standards;*
- *Display cultural, gender, religion, race, nationality and age sensitivity and adaptability;*
- *Treat all people fairly without favouritism;*
- *Fulfil all obligations to gender sensitivity and zero tolerance for harassment.*
- *Have an excellent oral and written English.*

Mandate and election procedure:

The mandate of the Chairperson is for one year, with prolongation for additional year if there are no objections by the members of the Steering Group. Same person can be appointed as a Chairperson for not more than 4 consecutive years.

The election procedure shall start not later than 60 days before the current Chairperson's mandate ends. Call for applications shall be launched by the Secretariat and promoted by the member countries.

Chairperson is to be elected at the Steering Group meeting. The Steering Group shall consider all applications that were determined as responsive/ compliant/ acceptable by the Secretariat. Interviews shall be conducted at the Steering Group meeting with all candidates whose applications were determined as responsive/ compliant/ acceptable. Interviews shall be an opportunity for candidates to express their motivation for applying and verbalize overall understanding of RAI. Steering Group members may pose questions to all candidates, but there shall be no predefined questions

Upon election, the Chairperson shall sign Acceptance of Mandate. The form shall be countersigned by the Head of Secretariat on behalf of RAI.

If the Chairperson is not able to continue his/her functions before the ending of the mandate, then he/she should inform the Steering Group and the Secretariat.

The Chairperson shall be discharged from his/her function if he/she is not performing in accordance with the Terms of References for the Chairperson. A proposal for discharging the Chairperson may be submitted to the Steering Group by the Head of Secretariat or a member state Representative. The Steering Group



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decides upon the proposal not later than 30 days from the date of receipt of the proposal. The Head of Secretariat shall convene and chair the meeting. Invitation for the meeting shall also be sent to the Chairperson against whom the proposal was submitted. The decision discharging the Chairperson or the conclusion for rejecting the proposal shall be adopted by a majority of votes of the Steering Group and signed by the Head of the Secretariat on behalf of the Steering Group.

The procedure to elect a new Chairperson shall start no later than 10 days after the notification by the Chairperson/adoption of decision for discharging the Chairperson from his/her functions. In the interim period, the role of the Chairperson shall be assumed by the member state Representative with the longest experience as a Senior or Deputy Representative.

If new Chairperson is not appointed at the time the mandate of Chairperson expires, the latter shall assume the role of Acting Chairperson, until the new Chairperson is appointed.“